

**From:** Vankeerbergen, Bernadette  
**To:** [Coleman, Mathew](#)  
**Cc:** [Lam, Pok-Sang](#); [Haddad, Deborah](#)  
**Subject:** Geography 3753.02 and 2200.02  
**Date:** Thursday, January 26, 2017 9:17:00 AM  
**Attachments:** [image001.png](#)

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Dear Mat,

On Monday, January 23, the SBS Panel of the ASC Curriculum Committee reviewed proposals for Geography 3753.02 and 2200.02.

Please find below the feedback of the Panel:

- Geography 3753.02: unanimously approved with three recommendations :
  - Include a clarification of the pre-departure sessions mentioned on page 9 in the syllabus under “OIA Directives” and “Class attendance.” Are there pre-departure sessions that are separate from the ones provided through OIA which the students must attend?
  - Provide a brief description and length requirement for the two opinion papers and the research paper mentioned in course outline.
  - Clarify if the additional reading materials mentioned on page 1 of the syllabus will be made available through Carmen.
- Geography 2200.02: unanimously approved with one contingency and four recommendations
  - Contingency: Provide a breakdown of course requirements similar to what is on page 4 of the in-class syllabus that contains a description of assignments and their weight in the total course grade. Descriptions should clarify what is expected of students in regards to the term paper requirements (page 6 of the syllabus refers to a term paper as well as a final paper in module 8. Clarify if these are separate assignments), online quizzes, in-class participation, labs, and other graded assignments. Panel is especially interested in descriptions of assignments that carry significant weight in the final grade of the course.
  - Recommendations:
    - Include a rationale in the syllabus explaining why Sweden is an appropriate location for the course given the course content.
    - Correct grammar on page 9 of the online syllabus, which currently states, “all course work **are** expected...”
    - Consider using equivalent grading scales between the in-class version (page 5 of in-class syllabus) and the education abroad version (page 9 of online syllabus).
    - Correct the submission form which currently states the course has a duration of 4

weeks instead of 12

Geography 3753.02 will now continue through the approval process. As for 2200.02, I will return it via curriculum.osu.edu to enable the department to address the feedback about the course.

All the best,  
Bernadette



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